



Colchester Sewer and Water Commission

Minutes of the January 13, 2016 Regular Monthly Meeting Municipal Office Complex Colchester, Connecticut

Members Present: S. Coyle, R. Silberman, R. Peter, M. Cross
Members Absent: T. Hochdorfer
Others Present: J. Paggioli (Public Works), Stan Soby (BOS Liaison), Andreas Bisbikos (BOF Liaison)

1. **Call to Order-** Chairman Coyle called the meeting to order at 7:00 p.m.
2. **Approval of the Sewer and Water Commission December 10, 2015 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the December 10, 2015 Regular Monthly Meeting Minutes as submitted, by R. Peter, second by R. Silberman; Motion approved 4-0 (none abstained).
3. **Citizen's Comments** -None

4. **Subcommittee Reports**

A. Finance – Transfers, Monthly financial reports, Quarterly billing, Disputes, other

Transfers – One: Water 4003210 for Union MOU added duties after Superintendent departure.

From	To	Amount
50900 Contingency	40101 Regular Payroll	\$17,000

Motion was made to approve the transfer listed above by R. Peter, seconded by R. Silberman, Motion approved 4-0.

Monthly Financials – Discussion. Water Enterprise Spreadsheet conversion is included within the packets. This is the conversion from Audit to Operational.

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Quarterly Billing –As of 12/31/15 we have collected 51.8% of the projected budget and we have billed out 51.7% of the “projected” FY 15-16 budget. Meter reads were conducted and bills were sent out 12/31/15 for the third qtr.

Disputes: Billing None. Note: Price/Jacks Chevrolet

5. Water Activities

A. Water Activities Report – December

- 1) Service Work: Mark outs, Samples, Finals. Profiles, Service Calls, Quarterly Readings, Leak and High Usage Calls
- 2) New Developments. 95 Linwood Avenue continuing, Northwoods 2, 40 Kmick Lane
- 3) Well 3 – Returned to service.
- 4) Water Hauling – Continuing.
- 5) Well 4 –Issue with pump shaft. On Hold.
- 6) Staff begin FY16-17 Budget.
- 7) Well 3A – RFP Development Engineering Services – Review –Recommendation.
- 8) Main breaks: 1 Dr Foote Road,
- 9) Organizational structure meetings with Director every other Tuesday. Union issue.
- 10) Roof Repair Well 3 Building complete.
- 11) One abandonment demolition, Lori’s Mobil.

B. Water Projects Status –

- 1) Initial budget quotes for FY 2016-17 being obtained.

6. Sewer Activities

A. Joint Facilities Report – January meeting 1/19/2016.

B. Sewer Activities Report – Kmick Lane manhole cleaned, soil debris.

C. Sewer Projects Status – RDT Project. Project awarded to Kovacs. Colchester Selectmen approved funding recommendation listed in February 2015 meeting of Sewer and Water Commission. Submittals have started anticipated start of major work to occur during low flow periods in summer. Joint Facilities Colchester Funding delivered. At the July meeting of Joint Facilities, the issue in delay of timely review, revision and approval of submittals was brought up and the impact to the construction schedule. It was anticipated that the delivery of the RDT and installation would occur in October, however it appears that November is the more realistic time schedule. There are sufficient days within the contract for the delay in installation but should the installation be delayed further there are “weather dependent” issues that will have to be addressed by the contractor and operations within the plant. The issue is continuing to be monitored. See above.

7 Old Business

- A) RFP 2015-16 Engineering Services Well 3A Project –** The Board of selectmen approved the award to Weston and Sampson for the contract to

provide Engineering service for the Well 3A project. Contract signing to occur this week, and the consultant has been advised to schedule the work and to commence work upon contract signing and notice to proceed.

B) Proposed Agreement between Colchester East Hampton Joint Facilities and the Town of Portland Sewer and Water Commission-Tim Smith of the Joint Facilities forwarded a proposed draft agreement concerning the connection of St. Clements pump station to the Colchester – East Hampton Sewerage Treatment plant. A copy of the draft is attached. The issue will be brought up as a Joint Facilities agenda item. Of note, Capital Cost percentage for upgrades to the plant is lacking from the document.

8 New Business -None

9 Executive Session – Marcel Payuer

Motion made to enter Executive Session at 7:55 p.m., By: R. Silberman, seconded: R. Peter Motion passed 4-0.

Invitees: Mr. Paggioli, Mr. Soby, Mr. Bisbikos

The Commission exited Executive Session at 8:10 p.m.

10 Adjourn - Motion to adjourn, by R. Peter , second by M. Cross ; Motion approved 4-0. Chairman Coyle adjourned the meeting at 8:11 p.m.

Respectfully submitted,
James Paggioli, L.S.